



# UNDERSTANDING CONFLICT OF INTEREST: ACTIONS FOR SUCCESS



**Course No: 104-4**

**Competency: Ethical Expectations**

**Audience: All**

**Duration: 15 minutes**

**Format: Online/Video**

**Quiz: 10 questions**

## **Summary:**

Don't think that you're immune from conflicts of interest. At some point all employees will struggle with the temptation of putting their own interests ahead of the company's. When that time comes, can you honestly say that you'll be ready? When that sweet deal comes your way to double dip, will you take the plunge? Of course, you can't know what will happen in the future, but you can do something right now to prepare for it.

## **Outline**

1. 8-Point Checklist for Conflicts of Interest
2. Questions About Your Outside Job
3. When and where is a second job appropriate?
4. Do Your Homework
5. Openness and Honesty
6. Asking Permission